

Winchester Running Club – Annual General Meeting

Meeting Date:	24 st March 2024
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Attendees - Interim Committee		Apologies	
Person	Role	Person	Role
Tamsin Anderson (TA)	Interim Chair		
Alex Lane (AL)	Interim Treasurer		
Kate Green (KG)	Interim Secretary		
Matt Smallman (MS)	Interim Membership Secretary		
Sam Parkinson (SP)	Interim Welfare Lead		

Attendees – Members Standing for Roles		Apologies	
Person	Role	Person	Role
Lara Noott (LN)	Junior Representative	Laura Whiting (LW)	Social & Communications
Cathy Kinnear (CK)	Ordinary Member		

1.	Introduction	Owner
	KG welcomed everyone to the meeting and acknowledged everyone giving up their time on a Sunday evening for Winchester Running Clubs first AGM.	
	KG asked all in attendance to confirm they had signed in. Please see Appendix I for a list of those attending.	
	KG confirmed the purpose of the meeting is to elect committee members into post. Following the establishment of the Club in October 2024, it was felt that members should have the opportunity to vote their committee in to post at the earliest opportunity.	
	KG confirmed the meeting agenda and the format of the election process.	
	KG confirmed she would take minutes during the meeting, and these would be made available in due course.	
2.	Apologies for Absence	
	KG confirmed the only apology for absence included Laura Whiting. She confirmed she did not want to speak in relation to the role she was standing for.	
3.	Chair Persons Report	
	Please see Appendix II for a copy of the Chair Persons Report as delivered by Tamsin Anderson.	
4.	Treasurers Report	
	Please see attached Appendix II for a copy of the Treasurers Report as delivered by Alex Lane.	
5.	Election of the Committee	
	KG confirmed 18 proxy votes had been received and all those that had nominated TA or KG had provided full support for those standing.	

	KG asked those who had been nominated as proxies and who were in the room to confirm whether they were happy to indicate how those individuals would like to vote. Thus affected 3 people. They said they were happy to confirm and that the proxies they received were in support of those standing.	
	As a result of the above, KG confirmed she would add 18 to all supportive votes received on the evening.	
	Chair	
	TA received a unanimous vote of support. - Proxies in support – 18. - Voting in support – 40.	
	Treasurer	
	AL received a unanimous vote of support. - Proxies in support – 18. - Voting in support – 40.	
	Secretary	
	KG received a unanimous vote of support. - Proxies in support – 18. - Voting in support – 40.	
	Lead Welfare	
	SP received a unanimous vote of support. - Proxies in support – 18. - Voting in support – 40.	
	Membership Secretary	
	SP received a unanimous vote of support. - Proxies in support – 18. - Voting in support – 40.	
	Junior Representative	
	LN received a unanimous vote of support. - Proxies in support – 18. - Voting in support – 40.	
	Social & Communications	
	LW received a unanimous vote of support. - Proxies in support – 18. - Voting in support – 40.	
	Ordinary Member	
	CK received a unanimous vote of support. - Proxies in support – 18. - Voting in support – 40.	
6.	Question & Answers	
	<u>Question 1:</u> It was asked whether the intention was to still try and secure access to the track.	
	<u>Answer 1:</u> TA asked the coaches to provide an update. Nick Anderson (NA) confirmed the track is closed during April for maintenance. Notwithstanding this, the intention is not to be on the track every week due to variations in sessions and to minimise the risk of injuries. He confirmed the Park & Ride works really well and the club also have access	

	to Gaterfield which the later (senior focused session) would move over to when the ground becomes more firm. NA confirmed the club would like to have access to the track when we need to rather than having to be on it every week for fear of losing it. NA confirmed a session is being run on a Saturday morning for those who are track / shorter distance focused for the summer. This is on a pay as you go basis. NA requested assistance from members to make representations to the university for access to the track to secure access to the track. SP agreed we need a plan to be able to approach the university and endorsed the appeal for support from members to do this. KG also added the club has been established for 6 months and the focus has been to set the club up, enter leagues, and secure a place to train. This has been achieved and so the focus can start to move towards the longer term aspirations.	
	<u>Question 2:</u> It was asked what the long term plan for the club is, what size do we want to be and what are the risks and limitations to this.	
	<u>Answer 2:</u> TA said more of the same wouldn't be a bad thing as we've managed to establish very successfully, but we would like to increase participation across training and socials, together with membership numbers and to ensure we have good representation on the committee who are here for the members. TA said it would be great to hear members ideas on this and what they want from the club and where they want to take it. She confirmed the intention wasn't to be a committee-led group and that those just elected to the committee didn't want to do it for years and years. The intention is to ensure as much participation from everyone. TA said that we have done so well to date, if all we did were to carry on as we are then that would be great but appreciate some want to see a vision and the committee would like members to feed into that. AL noted the development of a junior pathway and that this was a key area for the club. SP noted that bringing junior ambassadors on board would be great so we can understand what this membership group would like to see.	
	<u>Question 3:</u> A question was asked around whether there was a plan to bring Year 4s into the junior development pathway plans.	
	<u>Answer 3:</u> NA confirmed with LN on the committee they would be able to start focusing on this and talking around a strategy to develop this.	

	Andy Parkinson (AP) confirmed there is an aspiration to develop a route for U11s all the way through to seniors. KG said this does bring about additional welfare considerations that everyone would need to be aware of.	
	<u>Question 4:</u> It was asked whether we would be entering the Hampshire Cross Country League.	
	<u>Answer 4:</u> TA confirmed we would be attending the AGM in June and doing everything we can to get into this.	
	<u>Question 5:</u> It was asked whether we would be having a summer event such as the Magic Mile.	
	<u>Answer 5:</u> KG confirmed yes, but that due to personal reasons she would be unable to organise it this year. AP and SP confirmed they would review. <i>PMN: AP and SP agreed to organise the Magic Mile in the summer with the support of other club members.</i>	
	<u>Question 6:</u> It was asked whether the Committee would be undertaking a period of engagement with members throughout the year as part of social, and whether the Committee would support mentor / shadowing for future committee roles.	
	<u>Answer 6:</u> TA confirmed the Committee were exploring a membership survey in the next few months to feed into the overall vision of the club and to host more informal kit nights and other social to enable members to get to know each other more.	
	<u>Question 7:</u> A question was asked with regard to the re-election of members at the end of the year and the process associated with this.	
	<u>Answer 7:</u> KG confirmed the constitution requires all members to be re-elected at the end of the current year.	
	<u>Question 8:</u> It was asked whether a coach, athlete, 'other experts' zoom series could be put on.	
	<u>Answer 8:</u> All agreed this was a good idea.	
	<u>Question 9:</u> It was asked whether the club would be joining any track series for the summer such as the vets league.	
	<u>Answer 9:</u> SP confirmed we haven't applied to any track leagues but members were attending open events where possible. If there is interest in this the committee will review. A member did confirm there may be a requirement to be able to support throws disciplines as part of this. SP confirmed the Committee would review.	

	<u>Question 10:</u> Confirmation of the membership split between junior and senior members was requested, and how the club could support the growth of this membership base.	
	<u>Answer 10:</u> MS confirmed WRC has 22 juniors. Ideas such as a junior parkrun takeover and potential affiliation with schools were suggested.	
7.	Any Other Business	
	None raised.	
	Meeting Close.	

Appendix I – WRC AGM – Attendance

1. Matt Smallman
2. Magnus Gregory
3. Alex Lane
4. Kate Green
5. Sam Parkinson
6. Andy Parkinson
7. Tamsin Anderson
8. Nick Anderson
9. Cathy Kinnear
10. Kevin Frisby
11. Sarah Witt
12. Liz Marshall
13. Ric Pike
14. Tim Anderson
15. Lucy Elliot
16. Lorraine Headworth
17. Jackie Ducker
18. Louise Snook
19. Joe Driscoll
20. Jack Hallybone
21. David Gaskell
22. James Bailey
23. Kennet Holt
24. Colin McMamus
25. George Belfied
26. Caroline Carr
27. Charles Carr
28. Sarah Gurney
29. Mik Price
30. Lara Silvester-Noott
31. James Moore
32. Joy Radford
33. Bruce Ayling
34. Justin Corrie
35. Alex Whiting
36. Sarah Shedden
37. Paul Horler
38. Ellie Swire
39. Adrian Faulty
40. Steven Clow.

Appendix II – Chair Persons Report

Provided by Interim Chair – Tamsin Anderson

Hi everyone

As Kate says, thank you all for being here and for giving up your Sunday evening to be with us tonight.

Thank you for bearing with us over the last few months, we did say that none of us had ever done this before and it has certainly been a steep learning curve but also an adventure and we are really pleased and proud of the last few months we have had and again, really grateful to all of you for your support. Without you none of this would have been possible.

Our goal was to achieve a happy positive space for those of all abilities to train together and that is certainly what we have seen so far. I'm sure you will all agree that we have a lot to be proud of.

When we had our introductory Zoom just before affiliation we set out our goals for the following months and I just wanted to go back to them and I have put them up on screen to reassure you that we have done what we set out to do:

- we wanted to affiliate and we did this on 7 November 2023. On a Tuesday !
- We now have (178) members of which (164) are first claim
- We have a great website thanks to the hard work of Matt Smallman and this is ever developing
- We are now very much out there on our social media channels and again we thank our social media team who have been brilliant in getting so many of our stories and successes out there
- We have affiliated with Hampshire Athletics
- We are a participating club within the following leagues - the RR10, the CC6 and the Hampshire road race league and we will attend the AGM for the Hampshire XC
- And I'm sure you'll agree that the Christmas relays were a success and the Christmas party was great fun!
- Don't forget that you can buy all of your club kit and other footwear and apparel at Alton Sports. Toby is happy to make changes and add further items if there is a desire.
- We promised you an AGM in the first 6 months - and here we are!
- Coming up, we have more than enough members signed up for the South Downs relays and the Welsh castles relays and the Cotswold relays which is amazing in our first year of competition.

In January (first weekend) we had our first major weekend of racing where we showcased the new vests and launched our social media channels.

On the Saturday was the Hampshire XC championships where we took gold in senior women's individual with Helen Hall and in the team with Helen, Rose Chesterfield who was third, Alex and myself and gold in the under 15 and under 17 boys as well as silver in the vet women's competition.

At the Stubbington 10k the next day we had over 40 runners take part with the women winning the team prize and the vet men also coming first.

Fast forward onto the Southernns where:

- Rose Chesterfield won the U20s
- The U15 boys team won gold
- Helen Hall came fifth overall in the senior women's race
- On a personal note I have really enjoyed being a part of the ladies team in the counties and the Southernns, which I never thought I would say about XC!

Since then many of our club have been selected at county level for cross country and road this spring and we congratulate them. I understand the under 15 boys were one of the favourites to win gold at the national cross and what a shame that was cancelled but we look forward to all of our XC runners taking part in the re-arranged National XC in September.

Of course our ladies road race team led by Sarah Gurney continues to make waves in the Hampshire road race league and in their division and we are looking forward to promotion hopefully at the end of the season.

We must say well done to all of our masters athletes who have qualified for international age group selection and we wish them masses of luck in the weeks and months ahead. Of course in recent news both Lucy Elliot and Sam Parkinson won gold and silver in their respective age groups at the masters cross country championships on 16 March

We also congratulate India Lee on her win at the new triathlon world T100 series in March where she beat reigning world champion Lucy Charles-Berkeley

Also, last minute addition – congratulations to Ruben Price, winning British biathlon championships by over 100 points yesterday and to Seth Noott for making the podium at the under 15 SEAA 5km championships.

So things to now look forward to and that we are excited about and of course more information will be coming out on each, include :

- Welsh castles relays - we have two teams including a ladies team.
- South Downs relays, more than two teams. Cotswold relays. Thank you so much to those people organising these events, it is no mean feat and involve making tough decisions and lots of logistical planning,
- RR10 series in the summer

- We wish all of our athletes a very successful and speedy summer on the track
- We are planning a training camp for all in the Forest of Dean at the end of October - more details to follow
- We plan a kit sale and drinks night this summer which we hope will be the first of regular and we will obviously provide details on those to follow
- We will of course have our first full year of Christmas awards in December
- We have a number of development projects one of which we hope will be the introduction of a junior development pathway - more on that to follow

I would like to say a big shout out and thank you to all our sponsors who enable things to happen behind the scenes to include:

- Bruce Ayling, Ayling Financial well-being
- Dean Rawlins , Winchester Blinds and Shutters
- Running with Us our training partner
- Alton sports

We hope you will take time to read and find out more about their work and how it can benefit you all on our website.

Finally a big thank you to my fellow committee members working tirelessly around jobs, families and other commitments to make all of this happen. Of course after tonight we will have four new committee members making our committee 9 strong and we welcome those people and thank them for their support in the months ahead.

Now pass over to Alex.

Appendix III – Treasurer's Report

Provided by Interim Treasurer – Alex Lane

Good evening

It has been an exciting period to set up and start Winchester Running Club. When we first sat down to discuss the possibility of a new club, we did not know whether we would have 5, 50 or 100 members. This did mean that forecasting income and expenditure was a touch difficult.

We were very fortunate to receive so much support from our members, donors and sponsors in our early days to help us start up.

This evening I have prepared a summary of our income and expenses for the period 1 October 2023 to 23 March 2024. In future AGM's an annual view with the comparative year will be provided.

Membership income:

£11,671

This includes £4,434 for the period November 2023 through to April 2024 at a pro rataed fee, and £7,237 for the 2024/25 year. A small reminder to please renew your membership (you are welcome Matt)

Sponsorship:

£800

We have received sponsorship from RunningWithUs (Nick Anderson) and Winchester Blinds (Dean Rawlins) and we look forward to continue working with our sponsors in the future along with Bruce Ayling Financials – thank you for your ongoing support

Donors:

£650

As mentioned, we were incredibly grateful to receive some private donations which have helped us start our new club.

Total income: £13,121

Leading onto expenses:

Member affiliation:

£391

Fee paid to EA for our members affiliation. There will be a further payment in April for our first claim members for the 24/25 year

GoCardless and website

£315 go cardless (84) and website (230)

Matt has done a fantastic job with our website which includes a easy payment system. The associated costs of these are the domain, hosting and GoCardless transaction fees.

Club Affiliations

£655

Affiliations include: England Athletics, Hampshire Athletics, CC6, HRRL and RR10.

In the next 12 months, we should incur the same costs and additionally we hope Hampshire XC

Facilities

£1,184

Gaterfield

Equipment

£839

Tent, flags and floodlights

Other

£326 (£177 (Ryde ferry) , £149 other (xmas relays and harestock)

Total expenses: £3710

This puts us in a net surplus position of £9411.

Our cash position looks particularly strong due to the 24/25 membership income already received, but the 24/25 costs not yet having been paid e.g. affiliation fees for the club, affiliation fees for the membership to EA and facilities costs. We have expected annual costs of c. £4000 + £19 per first claim member for EA affiliation per annum.

As a fledgling club, we see it as necessary to build a sinking fund in order to ensure the longevity of Winchester Running Club and to support our members. This allows for us to cover what we consider our fixed costs, unexpected events and it will also allow the club to facilitate large payments (e.g. for race entries) which will then be recouped to prevent members from having to do so.

An event fund will also be established to support events attended by our members e.g. Nationals, club relays, whole club social events etc. This will be available to junior and seniors.

We will review our finances on an annual basis to ensure that our membership fees are appropriate for the level of expenditure.

As it currently stands we are acting as an unincorporated organisation, so we do not have charitable or Community Amateur Sports Club status. Based on our understanding, for the purposes of tax and reporting, providing our non-membership income does not exceed our expenses, then no tax is due and there is no filing requirement with HMRC. With non member income of £1400 this is less than our total expenses, there is no tax liability or reporting obligation.