

WINCHESTER RUNNING CLUB

(The “Club”)

NOTICE OF MEETING

Notice is hereby given that an Extraordinary General Meeting of The Club will be held on Tuesday 25 June 2024 at 7pm at Gater Field, Garnier Road, Winchester.

If the weather is unfavourable on 25 June 2024 then the meeting will be postponed and held on 2 July 2024.

You will be asked to consider and vote on the Resolutions below: -

RESOLUTIONS TO BE PROPOSED AT THE ANNUAL GENERAL MEETING OF THE CLUB

RESOLUTION 1: TO ELECT THE NAMED OFFICERS TO HOLD OFFICE UNTIL THE EXPIRY OF THE FOLLOWING ANNUAL GENERAL MEETING.

IT IS RESOLVED THAT, having regard to the matters set out in the attached Appendix, the following members are elected to serve on the Club’s Committee: -

Tamsin Anderson as Chair

Kate Green as Secretary

Alex Lane as Treasurer

Nick Anderson as Head Coach

Andy Parkinson as Head Coach

Sam Parkinson as Lead Welfare Officer

Matt Smallman as Membership Secretary

Lara Silvester-Noot as Junior Representative

Jake Lowe as Social Media/Communications Officer

Cathy Kinnear as Ordinary Representative.

RESOLUTION 2: TO APPROVE THE AMENDMENTS TO THE CONSTITUTION OF THE CLUB AND ADOPT THE AMENDED CONSTITUTION WHICH IS ATTACHED AS APPENDIX

IT IS RESOLVED THAT, having regard to the explanatory notes contained in the attached Appendix, the proposed amendments to the Constitution of the Club are approved.

APPENDIX 1

ELECTION OF OFFICERS

Subsequent to the Annual General Meeting of the Club held on 24 March 2024, the Committee became aware that the quorum required under Clause 14.1 of the Constitution and defined as 25% of the total numbers of Members, was not present.

Whilst the Committee considers this to be an accidental irregularity, they would like to formally address this and hold an Extraordinary General Meeting in order to regularise matters.

On this occasion a single vote will be held for all proposed Officers.

ADOPTION OF AMENDMENTS TO THE CONSTITUTION

The following bullet points contain a summary of the changes that are proposed: -

1. Definitions

The definition of "Writing and written" has been extended to include "and other electronic means". This will cover the Committee's use of WhatsApp for voting outside of meetings.

2. Clause 4.2

The word "equally" has been replaced with "with equal respect" – as a competitive club we can't treat everyone equally, for example if we're choosing a team for a fast relay race we need to be free to select our fastest runners, this might not be seen as treating everyone equally.

3. Clause 6.2

To align the financial year of the Club with the renewal of England Athletics' subscriptions, the Club's financial year end has been extended to 31 March.

The restriction on shortening/lengthening the financial year has been removed because we don't believe that it's a rule that applies to an unincorporated club.

4. Clause 9.3

The reference to the Members being able to fix the levels of subscriptions has been removed. It is thought that as the Club grows in size this would be difficult to manage on a practical level.

5. Clause 11.1.1

Words have been added here to enable the Committee to have discretion over the termination of someone's membership if they're convicted of a criminal offence. We were thinking of examples like victims of domestic violence or people who had acted under extreme duress.

6. Clause 11.1.4

Membership arrears have been reduced to 1 month after which membership terminates (it was 3 months) If Members are having genuine trouble paying their subscriptions, then please do come and talk to a Committee Member in confidence.

7. Clause 11.2

The words "exclude the member from the Club's premises" have been changed to "suspend the member from the Club's activities" in the event of a plan to remove a Member.

8. Clause 12.3

The number of Members required to requisition a General Meeting has been reduced to 10% from 20%.

Words have been added to clarify that a Members' requisition can be approved by or on behalf of members and words have been added to say that a resolution may only be proposed if it is lawful, not defamatory, frivolous or vexatious.

9. Clause 14.1

The quorum required for a General Meeting has been reduced to 15% (from 25%) of the total number of Members present in person or by proxy.

10. Clause 14.4

A rule has been added to say that the parent or guardian should vote on behalf of Members under the age of 18.

The right of the Chair to have a casting vote at a General Meeting has been removed. It was felt that either a motion is passed by Members or it was not passed.

11. Clause 14.7

This clause has been added to give Members and the Chair the right at a General Meeting to call for a poll - ie an actual count of votes with Members entitled to observe the count.

12. Clause 15.2

Wording relating to direction by the Members have been removed as it didn't make sense.

13. Clause 15.3

We've taken out the clause stating that the Committee has the right to decide all disputes relating to the rules.

14. Clause 16.2

A clause has been inserted here to require nominations for election of Officers to be submitted to the Secretary 14 days before the Notice of an Annual General Meeting is issued. The purpose of this is to ensure that nominations can be sent out with the Notice of Meeting and Members can have good time to consider all the nominees.

15. Clause 16.3

A new rule has been inserted here to say that nominations for the role of Chair are subject to approval by the Committee and also subject to approval by the Head Coaches. It was felt that it would be in the best interest of the Club and would ensure continued harmony and smooth running of the Club if the relationship between the Chair and Head Coaches is a positive one. The democratically elected Committee would always be responsible for decision making and day to day running of the Club and the requirement for Committee Members to be subject to annual election by the Members is unchanged.

16. Clause 19.1

We've inserted the words "or other matter" in respect to declaration of conflicts. This is intended to cover bias and impartiality.

17. Clause 19.4

Words have been added here to say that if a conflicted Officer withdraws from a meeting they do not count towards the quorum for the part of the meeting that they are not present.

18. Clause 20.1.4

This rule forbade a Committee member from resigning if the minimum number of Committee Members under Clause 16 would be breached. This wording has been taken out because no one can be forced not to resign from office.

19. Clause 20.1.10

This Clause has been added to provide clarification on the removal of Officers.

20. Clause 25

This was a clause entitling members to bring guests to training. The Clause required that Members' guests be bound by the Club Constitution. It was considered unlikely that a Member's guest would read the Constitution and therefore it would be difficult to expect them to be bound by it. The Club already has a trial policy for people considering joining and it felt that that was sufficient.

21. Clause 26

We are extending the indemnity to Coaches and Volunteers.

22. Clause 28.2

This Clause has been extended to cover Coaches and Volunteers and words have been inserted to ensure that Members who consider a complaint are impartial.

23. Clause 31.3

This rule in the current Constitution relates to a CASC (Community Amateur Sports Club) it's not appropriate for an unincorporated members' club. As a members' club we rely on the principle of "mutual trading" for tax purposes. One of the conditions of mutual trading is that any surplus on winding up goes back to the members. The wording has been amended to reflect this.